



JENNIFER GREENE

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www.jsgreene.com

COMPETENCIES

Software: *Proficient:* Adobe Creative Suite 5 (Photoshop, Illustrator, Dreamweaver and InDesign), QuarkXpress, Acrobat, and Microsoft Office (Word, Excel and PowerPoint)

Print Design: Advertising, book and pamphlet design, brochure design, corporate identity including logos and stationery systems, direct mail design, flyer design, invitation design, notecard design, poster design, DVD package design, and tradeshow graphics

Web Design/Scripting: HTML, CSS, WordPress, ConstantContact, CMS

New & Social Media: Custom iPad application design, Facebook Page creation, and Facebook advertising

Design Skills: Ability to work on both Mac and PC platforms, pre-flighting digital files to press, knowledge of four-color offset printing process, digital retouching, conceptualized design proposals, and watercolor illustration

Project Management Skills: Innate ability to organize and manage details. Extensive experience listening to clients and translating their concepts into visual design, managing multiple projects with time-sensitive deadlines, and organizing individuals across disciplines coordination for successful project completion.

WORK EXPERIENCE

Freelance & Contract Graphic Designer | *July 2004 - present*
Various companies & organizations in California, New Jersey and Oregon
(please ask for a complete list)

Chaplain Associate (*part-time*) | *December 2006 - present*
Providence Health & Services, Burbank, CA

Contract Graphic Designer | *Jun. 2008 - Jan. 2009, Dec. 2009 - Mar. 2010, Feb. - May 2011*
Oversee.net, Los Angeles, CA

Graphic/Web Designer | *October 2000 - July 2004*
GNP, Monrovia, CA

EDUCATION

Bachelor of Science, Graphic Design | *May 2000*
Woodbury University, Burbank, CA

- Valedictorian
- President's Award (2000), Departmental Honors in Graphic Design (2000), Senior Design Excellence Award (2000), Dean's List (Fall 1996 - Spring 2000)

Master of Divinity | *May 2007*
Princeton Theological Seminary, Princeton, NJ

VOLUNTEER EXPERIENCE

President, Board of Directors | *March 2008 - present*
Family Promise of East San Fernando Valley, East San Fernando Valley, CA

- Honored as Community Woman of Achievement by the Business & Professional Women's Valley Sunset District | *February 2010*